

City of Mansfield

Council Meeting Minutes

City Council Meeting Minutes
January 8, 2024 – 7:00 p.m.
Mansfield Community House
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PRESENT: Blair Northen, Helen Robertson, Marty Smallwood, Fred Purvis and Scott Colyn

OTHERS: Walter Tuggle, Daniel Johnson, Ryan Spikes, Elsie Smith and Crystal Smallwood

Mayor Northen called the meeting to order at 7:00PM. Mayor welcomed everyone, thanked the council and staff for serving the City of Mansfield then led the Pledge of Allegiance.

Mayor Northen presented the agenda. Councilman, Fred Purvis moved to make a motion to accept the agenda as presented, Councilman Marty Smallwood seconded the motion. No discussion. All in favor.

Mayor Northen presented the minutes from the December 11, 2023, meeting. Purvis moved to make a motion to accept minutes as presented. Smallwood seconded the motion. No discussion. All in favor.

No citizen comments on agenda items.

Old business: None

New Business:

Mayor Northen presented the appointments for the 2024 year. Smallwood moved to make a motion to appoint Fred Purvis as Mayor Pro Tem. Councilman Scott Colyn seconded the motion. No discussion. All in favor. Purvis moved to make a motion to appoint Crystal Smallwood City Clerk/ Treasurer. Smallwood seconded the motion. No discussion. All in favor. Purvis moved to make a motion to appoint Mayor Blair Northen as Director of Public Safety. Smallwood seconded the motion. No discussion. All in favor. Mayor Northen stated he couldn't secure anyone for the 2 vacant seats on the planning commission, but it was not time pressing and would seek out individuals soon.

Mayor Northen presented the request from Sandra Johnson stating I am the owner of the two connecting Lots M00400000031000 and M00400000031A00 located at the corner of South Pine St and Kellogg St. I am requesting to move the property line joining the 2 lots enough to increase lot M00400000031A00 to meet the 2-acre minimum required for new home construction. It is currently 1.86 acres. The end result would be a lot with an existing home currently at 1.18 acres to 1.02 acres and the second lot from 1.86 acres to 2 acres. I understand I will be responsible for steps required to legally change and record the land lot changes. Smallwood moved to make a motion accepting the request to move property lines pending legal recording of lots. Purvis seconded the motion. Smallwood wanted it to be clear nothing could be done on property until the land was surveyed, recorded and all would be at the owner's expense. Colyn stated he was in favor if everyone was clear on the 2-acre minimum. All in favor.

Mayor Northen presented sign approval from Ruff House pet boutique. He stated it would be very close in color of request, 48 x 96" 3mm aluminum 1 side. Smallwood moved to make a motion to accept as presented. Purvis seconded the motion. Colyn asked where the sign would be placed. Smallwood asked if it was within our ordinance. Mayor Northen stated it would be placed on the building and it was within our ordinance. No further discussion. All in favor.

Mayor Northen presented the proposal from Government window management agency. The service would not cost the city any money for the set up or equipment. The company makes their money from the convenience fee which is paid by the customer. This service will allow customers to pay with a card for property taxes, business license, golf cart permits and alcohol license. Purvis moved to make a motion to sign an agreement with Government Window Agency. Smallwood seconded the motion. Crystal Smallwood encouraged everyone to visit the free website baconcountypay.com. She also stated we can pay a fee later to have history of property taxes loaded from Harris Government which processes our tax bills. Mayor Northen stated the credit card fee is 3%. No other discussion. All in favor.

Mayor Northen presented the email from Wendy Patterson with the Emergency Management Agency referencing the Hazard Mitigation Plan that needs to be updated every 5 years. He also informed everyone he had a meeting set up for the following day to learn more of the process. Councilman Robertson moved to make motion to sign letter requested from agency. Smallwood seconded the motion. Northen explained there may be a cost involved but it would include salaries from staff or volunteers. Robertson stated if we always participated, we need to continue. Smallwood stated especially in the event of a tornado. No further discussion. All in favor

Mayor Northen presented estimates for break room at city barn. Smallwood moved to table the request. Purvis seconded. All in favor.

Mayor Northen stated Hwy 11 has been a problem and we have received multiple complaints. Letters are being sent to business owners to get input on how to handle parking before any restrictions are put in place. No action taken.

Mayor Northen allowed Daniel Johnson to address the council about the lots he has purchased on Hwy 11 S within the city limits. Mr. Johnson asked what the council would like to see and if opposed to duplexes and or apartments. The council stated no duplexes, but single-family homes meeting requirements of planning and zoning ordinances are acceptable. He stated he would work up a plan and present it to the council.

No further business to discuss. Purvis made a motion to adjourn at 7:29. Smallwood seconded the motion. All in favor.



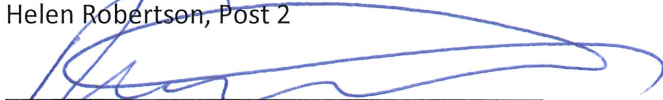
Blair H Northen, III, Mayor



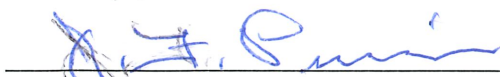
Marty Smallwood, Post 1



Helen Robertson, Post 2



Scott Colyn, Post 4



Fred Purvis, Post 5